



# Release Notes

## IRIS GP Accounts

April 2019



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## Dear Customer

As we are continually striving to improve our products and services, we will continue to produce and offer updates that include new features and amendments.

We strongly recommend that you install this upgrade as you will benefit from the most up to date features and improvements to the software.

### Future Releases

If you have any comments to help us improve our software, services or documentation, please get in touch using the **Product wish list** on **IRIS Online for GP Practice Managers** at [www.iris.co.uk/gponline](http://www.iris.co.uk/gponline)

## General Data Protection Regulation (GDPR)

General Data Protection Regulation (GDPR) is an EU regulation which came into effect from 25<sup>th</sup> May 2018, intended to strengthen and unify data protection for living individuals.

To assist with GDPR compliance, if you are using the default passwords, a warning message has been added to the software to encourage you to change your user login and admin passwords.

If the software detects that the default password is being used, a message will ask if you would like to change your password now, click **Yes** to open the **Screen to enter a new Admin. Password**; **Screen to enter a new Account Password** or **Screen to enter a new User Password**. From these screens:

1. Enter your new password (this should be minimum of 1 and maximum of 25 characters)
2. Confirm your new password
3. Click **OK** to confirm

Following the introduction of GDPR, we strongly recommend you change your password to help keep your data secure

The text '**The password is initially set to pass**' has also been removed from the log in screens.

## Help Menu

The **Help** menu item **View Readme File** has been renamed **View Release Notes** and when clicked will open the GP Accounts Release Notes from the Online Document Library.

## Making Tax Digital

New functionality has been added to GP Accounts, allowing you to create a csv file for import into IRIS VAT Filer. This can then be used to make submissions to HMRC.

A new guide **Making Tax Digital – IRIS VAT Filer** is available and can be viewed [here](#).

## Cashbook Reports

Under the **Reports | Cashbook Reports | VAT reports** section, a new report has been added '**VAT Return – HMRC report**'.

To print the report:

1. Select the **VAT Return – HMRC report** and click **Next**
2. From the **Choose the period to be covered by this report** screen, select the report period and click **Next**
3. Choose the **Accounts to be included in this report** and again click **Next**
4. If you have **Vat facilities** set to **Vat On – Partial Exemption**, the **Enter the Partial Exemption “Recoverable percentage of residual input tax”** screen will be displayed. Complete the fields as necessary then **Next**
5. If necessary, enter **VAT adjustment for Exempt (PA) Pharmaceuticals originally recorded as taxable** then click **Next**
6. From the **Current Report: VAT Return – HMRC Report** screen, choose the settings required and also the output from:
  - **Export to File**
  - **Email report**
  - **Print Preview**
  - **Print Report**
7. Click **Next**
8. On the **Add a VAT Receipt of Payment entry to the Cashbook** screen, the **Create a Cashbook entry to record this VAT receipt or payment** will be selected by default. If this is not required, you can choose the **Skip this option – do not create a Cashbook entry at this point** option.
9. Click **Finish**

## Additional Software and Services Available

### IRIS AE Suite™

The IRIS AE Suite™ works seamlessly with all IRIS payrolls to easily manage auto enrolment. It will assess employees as part of your payroll run, deduct the necessary contributions, produce files in the right format for your pension provider\* and generate the necessary employee communications.

### IRIS OpenPayslips

Instantly publish electronic payslips to a secure portal which employees can access from their mobile phone, tablet or PC. IRIS OpenPayslips cuts payslip distribution time to zero and is included as standard with the IRIS AE Suite™.

### IRIS Auto Enrolment Training Seminars

Choose from a range of IRIS training seminars to ensure you understand both auto enrolment legislation and how to implement it within your IRIS software.

### Useful numbers

HMRC online service helpdesk	HMRC employer helpline
Tel: 0300 200 3600	Tel: 0300 200 3200
Fax: 0844 366 7828	Tel: 0300 200 3211 (new business)
Email: <a href="mailto:helpdesk@ir-efile.gov.uk">helpdesk@ir-efile.gov.uk</a>	

### Contact Sales (including stationery sales)

For IRIS Payrolls	For Earnie Payrolls
Tel: 0344 815 5700	Tel: 0344 815 5677
Email: <a href="mailto:sales@iris.co.uk">sales@iris.co.uk</a>	Email: <a href="mailto:earniesales@iris.co.uk">earniesales@iris.co.uk</a>

### Contact support

Your Product	Phone	E-mail
IRIS PAYE-Master	0344 815 5661	<a href="mailto:payroll@iris.co.uk">payroll@iris.co.uk</a>
IRIS Payroll Business	0344 815 5661	<a href="mailto:ipsupport@iris.co.uk">ipsupport@iris.co.uk</a>
IRIS Bureau Payroll	0344 815 5661	<a href="mailto:ipsupport@iris.co.uk">ipsupport@iris.co.uk</a>
IRIS Payroll Professional	0344 815 5671	<a href="mailto:payrollpro@iris.co.uk">payrollpro@iris.co.uk</a>
IRIS GP Payroll	0344 815 5681	<a href="mailto:gpsupport@iris.co.uk">gpsupport@iris.co.uk</a>
IRIS GP Accounts	0344 815 5681	<a href="mailto:gpaccsupport@iris.co.uk">gpaccsupport@iris.co.uk</a>
Earnie or Earnie IQ	0344 815 5671	<a href="mailto:earniesupport@iris.co.uk">earniesupport@iris.co.uk</a>